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This Notice Expires 1 December 1959



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PERSONNEL
21 October 1959

CORNERSTONE CEREMONY

1. The President of the United States will lay the cornerstone of the new CIA building in a ceremony which will take place at 11:30 a.m. on Tuesday, 3 November 1959. High-ranking officials of the United States Government and other dignitaries have been invited to attend and the ceremony will be open to the general public.
2. Those employees who can be spared from their duties and who wish to be present are welcome to attend the ceremony. Unfortunately, it is expected that almost all of the seats that can be provided will necessarily be assigned to invited guests, so employees must understand that only standing room may be available. No charge will be made to annual leave for a reasonable period of absence for this attendance.
3. Since parking facilities at the site are limited, car pools should be used as much as possible. Employees attending should arrive at the designated parking lot no later than 10:30 a.m. so that they may be in place well before the ceremony. Buses will be available to carry people from the parking lot to the ceremony site.
4. A map showing the route to be followed to the building site is attached. Police will direct cars to the parking area.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE
Deputy Director
(Support)

DISTRIBUTION: ALL EMPLOYEES